

Annex III to the degree №291

Approved on 31 May 2012

Resolution of the Government of the Republic of Tajikistan:

“Procedure for conducting the Agricultural Census of the Republic of Tajikistan”

1. The Agricultural Census has to be conducted throughout the country, in both rural and urban areas and will cover all agricultural producers, including all household plots, regardless of their size.
2. The Ministry of Defense of the Republic of Tajikistan, the Ministry of Internal Affairs of the Republic of Tajikistan, the Ministry of Justice of the Republic of Tajikistan, the State Committee on National Security of the Republic of Tajikistan, the Committee of Emergency Situations and Civil Defense under the Government of the Republic of Tajikistan, the National Guard of the Republic of Tajikistan and the other departments and agencies having farmland or livestock producing agricultural goods for their own use, have to provide the data of the agricultural census on their farms according to the terms set by the Agency on Statistics under the President of the Republic of Tajikistan.
3. The Ministry of Internal Affairs of the Republic of Tajikistan has to warrant the security of the staff conducting the agricultural census, as well as the safety of census forms and other documents of the census.
4. The State Unitary Enterprise "Housing and communal services" provides assistance to local executive bodies of state power to clarify the names of streets and the numbers of houses and apartments on all territory of the Republic of Tajikistan and furthermore supervises these activities.
5. The State Committee on Land and Survey of the Republic of Tajikistan, the Agency for Construction and Architecture under the Government of the Republic of Tajikistan are responsible for the methodological supervision for the production of cartographic materials for the local executive authorities upon their requests, for the reproduction and delivery of the required number of plans of cities, towns , districts and large villages for the agricultural census.

6. The Ministry of Culture of the Republic of Tajikistan, the Committee for Television and Radio Broadcasting of the Government of the Republic of Tajikistan, the National News Agency "Khovar" promote the coverage in the media of the preparation and conduct of the agricultural census.

7. The Ministry of Transport of the Republic of Tajikistan, the State Unitary Enterprise "Railway of Tajikistan", the Open Joint Stock Company "Tajik Air" and the Limited Liability Company "Somon Air" are responsible to provide uninterrupted reception and delivery of freight to recipients related to prepare and conduct the agricultural census.

8. Communications service under the Government of the Republic of Tajikistan:

- Provides priority delivery to the recipients including letters , parcels and packages sent related with the preparation and conduct of the agricultural census;
- Charges long-distance telephone calls related to the preparation and conduct of the agricultural census and the processing of its results, to the category password-protected conversations at the regular rate throughout 2013.

9. The collection of data in the census forms has to be as follows:

- For households, gardening companies (dacha plots) enumerators fills the forms by the words of the head of household, or one of the senior members of the household;

- Those entities of the census, having a legal status including individual farms and collective farms, provide data by self-filling the questionnaires under the direct supervision of a responsible person for conducting the agricultural census in the city (district), who is in charge for distribution, check-up, filling and collection of census forms ;

- For agricultural enterprises and farms belonging to the Ministry of Defense of the Republic of Tajikistan , the Ministry of Internal Affairs of the Republic of Tajikistan, the Ministry of Justice of the Republic of Tajikistan, State Committee on National Security of the Republic of Tajikistan, the Committee of Emergency Situations and Civil Defense under the Government of the Republic of Tajikistan, the National Guard of the Republic of Tajikistan and other ministries and agencies having special land for utilization and closed institutions, have to fill questionnaires self-administered by the person in charge of these enterprises, organized under the direct supervision of the person responsible for conducting the agricultural census in the city (district), which provides distribution, check-up , filling and collection of census forms .

10. The average workload for workers, temporarily employed for the agricultural census, is defined as follows:

- Instructor / controllers - 6 census zone (enumerators);
- For enumerators in rural areas and in urban areas (compact land use - more than 0,10 ha of land) - 450 units;
- For enumerators of gardening companies (dacha plots) and for enumerators in the urban areas (selected land use - less than 0,10 ha of land) - 500 units;
- To compile lists of the agricultural census - 1300-1350 units, for gardening companies - 2,500 units ;
- For heads of each census office - 4 instructor / controller;
- To prepare materials for the automated processing of the census 3000 units - 1 person .

11. Persons involved in the preparation and conduct of the agricultural census are exempt from regular work at enterprises, institutions and other organizations on the following dates:

- Registration workers to compile lists of buildings in urban areas and large villages - 20 days;
- Enumerators - 40 days;
- Instructors/controllers - 60 days;
- Head of the census divisions (offices) - 90 days;
- Workers employed for the automated processing of census - for 4 months.

Calendar dates for the persons involved in the preparation and conduct of the pilot census of agriculture, will be announced by the Agency for Statistics under the President of the Republic of Tajikistan in agreement with the local executive bodies of state power of the city (district).

12. The monthly salary of the enumerators and registration workers, who are temporarily employed for the preparation and conduct of the agricultural census, calculates on the base of the average monthly wage of all sectors of the economy for the year preceding the agricultural census, taking into account the number of working days for the entire period of employment. Taking into account the workload, the wages for instructors / controllers and workers temporarily employed for the processing of data is set at 30 % higher than wages of enumerators and registration workers, and salaries for heads of census divisions will be 80% higher than wages of the enumerators and registration workers.

13. The average wage of workers temporarily employed for the preparation and implementation of the agricultural census (including bonuses that are included in payroll and incentive funds) has been maintained at the place of their regular jobs.